



Presbyterian Ladies' College

MELBOURNE

PRIVACY COLLECTION NOTICE **Website and Digital Visitors**

Presbyterian Ladies' College (PLC or the College) collects limited information from visitors to its website and digital platforms. This notice explains what is collected and how it is used.

What we collect

When you visit our website or digital platforms, we may automatically collect technical information, including:

- Your server address (IP address)
- The date, time and duration of your visit
- Pages viewed and documents downloaded
- The website you visited before ours
- The type of device, browser and operating system used

If you contact us, make an enquiry, register for an event, or submit a form through our website, we will also collect any personal information you provide, such as your name, email address and the content of your message.

Why we collect it

Technical visit information is collected in aggregated, de-identified form to:

- Analyse and improve the functionality and usability of our website
- Support marketing analytics and measure the effectiveness of communications
- Maintain the security of our digital platforms

Personal information submitted through forms or enquiries is collected to:

- Respond to your enquiry or request
- Process registrations or applications
- Communicate with you about College matters

Cookies

Our website uses cookies and similar tracking technologies to collect visit information. You may configure your browser to refuse cookies, although this may affect some website functionality. We do not use cookies to personally identify you unless you have submitted personal information to us.

Children's online privacy

The College's website and digital platforms are operated consistently with the Privacy (Children's Online Privacy) Code 2026 (once in force). Student-facing digital platforms are configured with privacy-protective default settings. The College does not use student personal information collected online for commercial profiling or targeted advertising.

Who we may share it with

Aggregated, de-identified website analytics data is not shared in a form that identifies individuals. Personal information submitted through our website may be shared with:

- College staff responsible for responding to your enquiry
- Technology and website service providers who support our digital platforms
- Anyone to whom we are required or authorised to disclose by law

We reserve the right to use or disclose technical information to identify an individual where we reasonably believe that individual may have engaged in unlawful or inappropriate activity in connection with our website, or where we are otherwise required or authorised by law to do so.

Overseas disclosure

Our website and digital platforms may be hosted or supported by service providers located outside Australia including in the United States, Singapore and the European Union and as such, may not be subject to equivalent

privacy laws. Visit information and any personal information you submit may be stored or processed overseas. We take reasonable steps to ensure these providers protect your information consistently with the Australian Privacy Principles.

Your rights

You may request access to, or correction of, the personal information we hold about you by contacting our Privacy Officer. Where a request is refused, we will explain why and how you may complain. You may also lodge a complaint with the Office of the Australian Information Commissioner (OAIC) at www.oaic.gov.au or, for health information, with the Health Complaints Commissioner (Victoria) at www.hcc.vic.gov.au.

Terms used in this Privacy Collection Notice have the meanings given to them in the glossary set out in our Privacy Policy.

For full detail on how we handle personal information - including storage, security, data breach response and overseas disclosure - refer to our Privacy Policy available at www.plc.vic.edu.au.

Privacy Officer - Presbyterian Ladies' College

Address: 141 Burwood Highway, Burwood VIC 3125

Email: privacy@plc.vic.edu.au

Tel: (03) 9808 5811

Privacy Policy: www.plc.vic.edu.au → Reports & Policies → Privacy Policy